



Jamieson Place

WINTER GARDEN

Located on the +15 level of the Jamieson Place, the 25,000 square foot Winter Garden is an impressive public gathering place where our tenants and the public can enjoy the beauty of an indoor garden all year round.

It is also a very popular location for corporate events and photo shoots.

v. 06_2021

BOOKING INFORMATION

CORPORATE EVENTS

The Winter Garden may be booked for standard business receptions, work related and charity events and photo sessions. It is not available for personal events such as weddings and birthdays.

If you would like to book the Winter Garden, we recommend that you schedule a meeting with the Jamieson Place Tenant Relations Manager to discuss your booking requirements at least two months prior to the event if possible. The actual booking should be made at least one month in advance, to enable us to ensure that your requirements are met, and your function goes smoothly.

CORPORATE EVENT HOURS - Monday to Friday 5 p.m. to 9 p.m.

For extended hours, please contact Tenant Relations Manager for approval.

TO BOOK THE WINTER GARDEN, PLEASE CONTACT:

Simona Berneanu, Tenant Relations Manager

Phone : 403-202-7559

Email : simona.berneanu@quadreal.com



EVENT Rates

The Winter Garden may be rented for up to eight (8) hours, including set up and take down of all rentals.

	1-4 HOURS	4-8 HOURS
Jamieson Place Tenant	\$500	\$1000
QuadReal Property Group LP Tenant	\$1000	\$1500
Corporate Clients	\$2500	\$3000
Registered Charities	\$500	-

*Prices do not include GST.

TERMS & CONDITIONS

CORPORATE EVENTS

- Maximum capacity: 440 people
 - Tentative bookings will be held for a maximum of one week, at which time the Garden will be released back to available status.
 - Bookings will be confirmed once the client provides signed documentation as requested by the Tenant Relations Manager. The charge for the booking of the Winter Gardens is payable no later than one week in advance of the event.
 - The event planner must meet with the Tenant Relations Manager a minimum of two weeks before the event to discuss function requirements including security, cleaning and signage. The Management reserves the right to release the booking without any notice to the client if the user fails to meet with the Tenant Relations Manager.
 - All additional costs for security and cleaning will be incurred by the user and billed after the function. Jamieson Place Security will be contracted for any function in the Winter Garden at a rate of \$25.00 per hour, per Security Guard (4-hour minimum charge).
 - Should it be necessary to cancel the function, please inform Tenant Relations Manager about it as soon as possible.
- All and any users of the Winter Garden are responsible for any damages incurred during their function.
 - The client will take out and maintain during the function, comprehensive general public liability insurance in the amount of \$5,000,000, naming bclMC Realty Corporation, Jamieson Place Holdings Inc., QuadReal Property Group Limited Partnership, QuadReal Property Group G.P Inc., and their respective successors and assigns as additional insured.
 - Smoking, including e-vaping devices, is not allowed in the Winter Garden. Smokers must use designated areas outside of the building.
 - If a sound system or on-site-audio-visual equipment is required, it must be supplied by the client.
 - All rentals (tables, chairs, coat racks, etc.) must be supplied by the client.
 - The existing furniture set up in the Winter Garden should not be moved unless authorized by the Tenant Relations Manager.
 - Media presence on site or using the Landlord name in the media needs to be pre-approved.
- Liquor may be served at the function, and purchase of a liquor license is the responsibility of the event planner and must be posted in a visible location during the function. A copy of the license must be provided to the Tenant Relations Manager a minimum of one day prior to the function.
 - Chafing dishes are permitted in the Winter Garden but they cannot be lighted until placed on the serving station in the Garden. Please note that local fire regulations prohibit open flame candles. No cooking on site.
 - Decorations are permitted; however, to avoid damages to the wall finishes, no signage or banners may be taped or affixed to the walls, pillars etc. in any location within the building. All signage must be placed in signage holders that will be provided by Jamieson Place.
 - No items (catering items, tables, displays, etc.) will be placed on the granite ledges of the water fountain or the benches throughout the space.



BOOKING INFORMATION

PHOTO SESSIONS

Photo sessions can also be accommodated in the Winter Garden. The booking rate for photo sessions is \$200 plus GST for a maximum of two hours. This fee includes one Security Officer who will be on site to ensure all the terms and conditions are adhered to by all participants.

PHOTO SESSION HOURS - Monday to Friday 5 p.m. to 9 p.m.

- Saturday and Sunday, 8 a.m. to 6 p.m.

TO BOOK THE WINTER GARDEN, PLEASE CONTACT:

Simona Berneanu, Tenant Relations Manager

Phone : 403-202-7559

Email : simona.berneanu@quadreal.com



Terms and Conditions

- Full payment must be received a minimum of seven days prior to the event.
- Only certified cheques will be accepted.
- Maximum capacity for group photo sessions is 15 people, including children.
- All bookings are considered to be tentative until signed documentations and full payment have been received from the client.
- Tentative bookings will be held for one week, at which time the garden will be released back to available status without notice to the user.
- Smoking, including vaping devices is not permitted in the Winter Garden. Smokers must use designated areas outside.
- Alcohol is not permitted in the Winter Garden for this type of event.
- No furniture or other equipment in the Winter Garden will be moved for the photo shoot.
- Decorations are not permitted, and no signage or banners may be taped to the walls, pillars, etc. in any area of the Winter Garden or Jamieson Place.
- The Security Officer has full discretion to request a participant or an entire group to leave the premises if any of the Terms and Conditions are violated.
- Any damage incurred during the photo session will be the responsibility of the user.
- The client will take out and keep in force during the function, comprehensive general public liability insurance in the amount of \$1,000,000, naming bclMC Realty Corporation, Jamieson Place Holdings Inc., QuadReal Property Group Limited Partnership, QuadReal Property Group G.P Inc., and their respective successors and assigns as additional insured.

Jamieson Place
WINTER GARDEN

FLOOR PLAN



Maximum Capacity **CORPORATE EVENTS** 440 people
Maximum Capacity **PHOTO SESSIONS** 15 people

