

VENDOR ADVISORY

Novel Coronavirus COVID-19 Update to Vendors March 16, 2020

As a responsible landlord, QuadReal has taken several important actions to ensure the well-being of our tenants, residents and communities. As a valued partner, please take note of the following actions we have implemented at our properties and with our employees. We ask that where applicable, you do the same.

Steps QuadReal has taken:

Cleaning	Increased cleaning and disinfecting of frequently touched hard surfaces in common areas
Promoting Good Hygiene	Installed hand sanitizer dispensers in building lobbies and other public areas, ensuring they are checked on a regular basis Placed posters in common areas promoting steps to take to prevent the spread of germs
Personnel Protection	Provided property personnel with personal protective equipment including masks and gloves and ensured that staff responding to medical emergencies have been reminded of infection prevention and control measures
Maintaining Building Operations	Reviewed with third party service providers their own business continuity plans to ensure we can maintain property operations should the situation escalate Continued cross-training of employees to ensure critical property functions are maintained should a pandemic emergency be declared
QuadReal Employees	QuadReal has activated our business continuity plan which includes:

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| | <ul style="list-style-type: none">• Advising staff to stay home if they are unwell until a time as they are well enough to return to work• Restricted all business travel to outside of Canada.• Asking staff who have travelled overseas - or had family and friends visiting from China (including Hong Kong and Macau), France, Germany, Iran, Italy, Singapore, South Korea, Spain or Japan for personal reasons –to work from home for a two-week period |
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Keeping each other informed

QuadReal is committed to keeping our valued vendors informed of any new developments and we ask that you do the same.

If you become aware of a confirmed case of Coronavirus of any of your employees who may have been in a QuadReal building, please advise us immediately.

In addition, please advise us as soon as you are able of any reduction in your services.

If you have questions, please contact a member of your QuadReal Property Management team.